

# CHIEF'S COMMUNITY ADVISORY BOARD



## PURPOSE

The purpose of the Chief's Community Advisory Board (CAB) is to bring together a representative cross-section of community perspectives to serve in an advisory capacity to the Chief of Police by providing input on policy, technology, social issues, crime strategies, community engagement, department direction, and prioritization. The CAB also facilitates two-way communication between the Fremont Police Department (FPD) and the community we serve.

The CAB does not receive or investigate compliments on or complaints against employees of FPD. The Office of Professional Standards investigates complaints of employee misconduct. Although the CAB may be consulted on policy or its changes, the CAB is not delegated as a policy-making body, nor do they participate in disciplinary actions, legal issues, ongoing criminal investigations, or active critical incidents.

## BOARD COMPOSITION

The CAB is composed of three types of members. This application is for consideration as a District Member.

### **Sustaining Members.**

The Sustaining Members consist of members from the original advisory group who will continue to serve indefinitely if established expectations are met.

### **District Members.**

The District Members represent each district in Fremont. When District Members are needed, the Chief of Police will announce openings publicly utilizing social media and other forms of communication. The Chief of Police will request community members representing each district to submit their names for consideration. The Chief of Police, City Manager (or designee), and one CAB Sustaining Member will review the applications and make selections from the list of interested community members.

District Members serve a rotational, two-year maximum term. However, they may be nominated and be selected as a Sustaining Member after completion of their term if they have at minimum 20 years of residency or own a business in the City of Fremont. Faith-based leaders not residing or owning a business in the City of Fremont may be considered case-by-case.

### **Additional Members (Chief's Selections).**

The Chief of Police may appoint additional members to CAB (maximum five members) based on an assessed need to obtain an enhanced perspective from our diverse community. Direct appointments to CAB by the Chief of Police will typically serve for one year but may be extended for an additional year with the recommendation of CAB sustaining members and approval by the Chief of Police. All CAB members serve at the discretion of the Chief of Police, vested with the authority to increase membership as needed, not to exceed 25 members.

### **Separation.**

All CAB members are chosen to serve for their professionalism, integrity, and commitment to the CAB and their community. CAB members may be separated from service for cause. Separation may occur via a majority vote amongst CAB members, with the Chief providing the deciding vote upon an even split or by unanimous decision of the Chief of Police, City Manager (or designee), and one CAB Sustaining Member. All CAB items (IDs, Polo shirt, etc.) provided to the member will be immediately returned upon separation.

### **Transparency.**

The names of CAB members will be listed on the FPD's website. The Chief of Police will produce an annual summary of topics discussed at the CAB meetings. The summary will be posted on the department's website.

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## ELIGIBILITY

Each CAB member must be at least 21 years old and must live and/or work in Fremont.

## EXPECTATIONS

As mentioned above, CAB Members are chosen to serve for their professionalism, integrity, and commitment to CAB and their community, which includes but is not limited to the following responsibilities:

- Members are expected to attend and participate in the monthly scheduled meetings.
- Members are expected to engage in an honest and productive dialogue aimed at helping FPD succeed at its mission to provide public safety through professional law enforcement.
- Members are expected to maintain the confidentiality of information that is designated as confidential and discussed and/or disclosed during the meetings.
- Members are expected to attend and complete the Community Police Academy within a year to familiarize themselves with FPD operations.
- Members are expected to treat each other and police staff with dignity and respect.
- Members are not to utilize meetings or membership to facilitate personal or political agendas.
- Members are encouraged to participate in police and community events such as Honors Night, swearing-in ceremonies, Coffee with the Cops, National Night Out, etc., with decorum.
- Members are sometimes requested to facilitate communication to the public through their community ties or at FPD or community events.
- Members of CAB are encouraged to serve on Ad Hoc committees when requested by the Chief of Police.
- Members of CAB may assist with developing organizational training on specific topics (cultural diversity, community perspectives, history of Fremont) that enhance the department's perspective and present training to FPD staff.
- Members of CAB are urged to occasionally assist with the promotional process by offering thoughts and perspectives of our community.
- Members of CAB may assist the department with recruitment and hiring objectives.

## SELECTION PROCESS

The Fremont Police Department will review all applications. The City of Fremont does not discriminate on the basis of gender, race, religion, national origin or disabilities. All applications are kept confidential. The Police Chief can make additional appointments at his discretion, however. Applicants will be notified via e-mail and US mail regarding their selection.

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## APPLICATION



Submit completed applications by **September 22, 2023**, via US mail or e-mail.

US Mail: Fremont Police c/o Chief Sean Washington  
2000 Stevenson Boulevard  
Fremont, California 94537

E-mail: [PoliceChief@fremont.gov](mailto:PoliceChief@fremont.gov) Subject: Chief's Advisory Board Application

*Questions? Please call the Office of the Chief at 510-790-6811 or email [PoliceChief@fremont.gov](mailto:PoliceChief@fremont.gov)*

### APPLICANT INFORMATION

**Full Name:**

**Preferred Gender**

**Pronoun(s):**

**Date Of Birth** :

D D M M Y Y

**Home Address:**

**Employer / Affiliation:**

**Position / Title:**

**Home phone:**

**Mobile Phone:**

**E-mail:**

**Driver's License:**

Yes

No

**ID#**

**Exp:**

**Do you own a business in Fremont?** If yes, fill the following two fields. If no, leave both fields blank.

**Name of business:**

**Business address:**

I attest the information provided is correct. I have read through and understand the Board's requirements and obligations, and if selected, will be an active participant. I also understand that a lack of regular attendance may result in separation of service.

**Applicant Signature:**

**Date:**

A TRADITION OF EXCELLENCE

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## RELEASE & CONDUCT



### PHOTO & VIDEO RELEASE

I authorize and agree that the Fremont Police may take and use photographs or videos of myself as needed for advertising, social media, and/or public relations projects and that I have no rights to the same and will not be compensated for the same. My signature is proof of my intention to execute a complete and unconditional waiver and release of all liability pursuant to the terms herein, and agreement as to all terms and conditions contained above. I am of lawful age and competent to sign this affirmation. I have fully informed myself as to the contents of this release and have read the same prior to signing.

**Applicant Signature:**

**Date:**

### CONDUCT FORM

I agree to participation in this Board with the knowledge that it is voluntary. With the tenets of civic engagement, I agree that my conduct during Board meetings will be unbiased, fair and impartial. Further, I will demonstrate empathy and concern for others. I promise to listen, not in judgement, but to respect the lived experience of all stakeholders. Further, I will embody values which include dedication, integrity and professionalism. As such, if I bring discredit to the Board, the Fremont Police Department reserves the right to separate me from service.

**Applicant Signature:**

**Date:**

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## RECOMMENDATIONS



### RECOMMENDATIONS

Board applicants must submit two personal or professional recommendations. Recommenders should provide comment on the applicant's leadership abilities, communication skills and/or peer relationships. Please attach letters of recommendation to this application.

#### RECOMMENDER # 1

**Recommender Name:**

**Position / Title:**  **Organization:**

**Relationship to Applicant:**  **Years known:**

**Phone:**  **E-mail:**

#### RECOMMENDER # 2

**Recommender Name:**

**Position / Title:**  **Organization:**

**Relationship to Applicant:**  **Years known:**

**Phone:**  **E-mail:**

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## STATEMENT OF INTEREST



### GOALS

Please compose a paragraph in response to the following question. Your response can be sent as a separate attachment or included on this page. Your response should not be longer than 1/2 page in length.

*Question: What do you think is the most pressing issue facing the community and their relationship with the police. How will your participation in the Chief's Community Advisory Board further the issue?*

A large, empty light blue rectangular area intended for the user to write their response to the question.